

Course Title: Academic Writing and Oral Presentation Skills for Humanity Disciplines

Instructor:

Tammy Miao-Hsia Chang

Introduction:

The primary goal of this class is to enhance students' development of the academic writing, research methods, and presentation skills in humanity disciplines. Students will develop the English reading and writing skills necessary to comprehend and produce journal articles or theses/dissertations in their specialized field. Students will also discuss and develop the skills they will need to present their research in a seminar or at an international conference.

Goal:

1. To develop academic writing skills for humanity disciplines
2. To learn to make use of databases for research in humanity sciences
3. To develop oral presentation skills in academic contexts

Schedule:

- Week 1 Basic structure of academic writing in humanity sciences
- Week 2 How to write a summary; Oral presentation skills
- Week 3 How to write Introduction; Oral presentation skills
- Week 4 How to write Introduction; Oral presentation skills
- Week 5 Use of databases; Oral presentation skills
- Week 6 Stylesheets in Humanity sciences; Oral presentation skills
- Week 7 How to write Methodology; Oral presentation skills
- Week 8 How to write Methodology; Oral presentation skills
- Week 9 How to write Results; Oral presentation skills
- Week 10 How to write Results; Oral presentation skills
- Week 11 How to write Discussion; Oral presentation skills
- Week 12 How to write Discussion; Oral presentation skills
- Week 13 How to write Conclusion; Oral presentation skills
- Week 14 How to write Conclusion; Oral presentation skills
- Week 15 How to write Abstract (for theses); Oral presentation skills
- Week 16 How to write Abstract (for journal articles); Oral presentation skills
- Week 17 Final project presentations
- Week 18 Final project presentations

Grading Policy:

Writing of different sections in term papers/journal articles/theses: 20%

Discussion and presentation of writing skills: 10%

Attendance: 10%

Presentation of examples of academic writing: 20%

Presentation of term paper projects: 40%

Main textbook:

Swales, J.M. & Feak, C.B. (2012). *Academic Writing for Graduate Students (3rd Edition)*. Ann Arbor, Michigan: University of Michigan Press.

Suggested Readings:

Glasman-Deal, H. (2010). *Science Research Writing for Non-Native Speakers of English*. London: Imperial College Press.

Harrington, D. & LeBeau, C. (2009). *Speaking of Speech: Basic Presentation Skills for Beginners*. London: Macmillan Education.

Jalongo, M. R. & Machado, C. (2016). *Making Effective Presentations at Professional Conferences: A Guide for Teachers, Graduate Students and Professors*. London: Springer. (Library)

LeBeau, C. (2013). *Speaking of Speech: Basic Skills for Academic and Professional Presentations*. London: Macmillan Education