

PhD Regulations of the English Department of NTNU (Literature Section)

Starting from 106 academic year

I . Program Duration:

Two years required & five years extended. No more than seven years in total. Failing to pass the certification and dissertation exams will lead to the cancellation of one's student status. School years for those teaching full-time in NTNU: three years at least are required & no more than seven years in total.

II . Curriculum and Credits:

1. In addition to the dissertation, at least twenty-seven credits. Twelve credits (or more) should be taken in the PhD program of our section (code name of the courses: END). Credits obtained from a second foreign language class will not be counted in the required credits.
2. "Research Methods: Literature and Culture studies" is a required END course and the credits are as 1-3 of the 12 credits required in END courses.
3. Each student is required to choose a major field (taking at least three courses related to their major, and their PhD dissertation will be in this major field) and two minor fields (taking at least two courses for each of their minor fields). The major field should be chosen from the different categories or periods in English and American literatures, while the minor fields could be English and American literatures, literary theories, cultural studies, or comparative literatures.
4. Second foreign language
 - a. Each student should learn at least one second foreign language prior to conferral of PhD Candidate qualification, including Japanese, French, German, Spanish or any other language recognized by our department. Two years' learning is required and the score should be 70 at minimum. The second language class can be taken either in our school or another school or both. Those who, in five years, have taken a second language class in college or graduate school and have earned a minimum score of 70 are exempted. Students should obtain approval from the department before attending a second foreign language class in other schools.
 - b. Students can also take the second foreign language evaluation exam held by the Literature Section of our PhD program. Those who pass the exam will be exempted from taking a language class. Those who fail to pass the exam for the first time will be allowed to apply for the second exam the next semester. The evaluation exam cannot be taken more than twice. The exam is focused on reading and translation. Use of a dictionary is allowed. The exam will take place in November in the first semester, and in May in the second semester.

- c. Each student can also provide the certificate of proficiency in foreign languages tests. The minimum requirements for various language tests are as follows: (choose one of the following.)
- (a) Pass level 2 in Japanese Language Proficiency Test (JLPT), level N2 has also been qualified since 2010; or Foreign Language Proficiency Test-Japanese (FLPT-Japanese): Listening, Usage, Vocabulary and Reading should be 180 points in total and S-2 for the oral test.
 - (b) Pass B1 in Test de connaissance du français(TCF); or Pass B1 in Diplôme d'Etudes en Langue Française and Diplôme Approfondi en Langue Française (DELFDALF); or Foreign Language Proficiency Test- French (FLPT-French): Listening, Usage, Vocabulary and Reading should be 180 points in total and S-2 for the oral test.
 - (c) Pass Goethe-Zertifikat B1 : Zertifikat Deutsch(ZD); or TestDaF TDN3; or Foreign Language Proficiency Test- German (FLPT-German): Listening, Usage, Vocabulary and Reading should be 180 points in total and S-2 for the oral test.
 - (d) Pass Diplomas de Español como Lengua Extranjera Nivel B1 (DELE); or Foreign Language Proficiency Test- Spanish (FLPT-Spanish): Listening, Usage, Vocabulary and Reading should be 180 points in total and S-2 for the oral test.

III. Course Registration:

1. Students may register for new courses in the coming semester before the final exam.
2. Course registration should be advised and approved by the class advisor.
3. After the mid-term examination in the second semester of the first school year, a course planning committee made up of three to five professors (including associated professors; the class advisor is a designated member) will be formed to assist students in course registration and research direction.
4. Students should not take more than six credits from the education program each semester.
5. Credits from courses taken in other sections of our department will not be included.
6. In selecting intercollegiate courses (including courses offered by the NTU Triangle Alliance system) and Master's and PhD program courses offered by other departments and graduate institutes in the university, students are allowed to take no more than three courses in total, with a maximum of nine credits. Credits earned from both types of courses must be reviewed and approved by the

Curriculum Committee before they can be counted toward credits required for graduation.

IV. Credit waiver and transference:

1. The application period is from two weeks before every semester to the first week of every semester.
2. Students who meet any of the following criteria may apply for a credit waiver or transfer: (1) Have taken and passed PhD program courses during Master years with a grade of no less than B minus or 70, the credits of which have not been counted toward the student's minimum graduation requirements for Master's degree. (2) Have dropped out from graduate programs at other universities or have previously studied at our university prior to their readmission into our university.
3. Calculation of credits waived or transferred: Those who meet the first criterion can waive two courses at most with a maximum of six credits waived or transferred; those who meet both criteria are allowed to waive no more than three courses with a maximum of nine credits waived or transferred. In special cases, approval from the Curriculum Committee is required for credits to be counted toward the student's graduation credit count.
4. In applying for a credit waiver or transfer, the number of courses to be waived or transferred, including intercollegiate courses or courses offered by other graduate institutes in the university, cannot be more than three in total.
5. Credits earned from courses taken within ten years prior to enrollment are considered valid for the application for a credit waiver or transfer.
6. Courses defined as "required courses" by the department cannot be waived.

V. Guest Lectures

Students are required to attend at least two to three guest lectures per semester held by the Literature program and hand in their notes every semester. Students must attend more than ten guest lectures before their proposal hearing of doctoral dissertation.

VI. Paper Presentation

1. Students must present or publish at least one research paper in related domestic or international academic conferences or academic journals. The presentation or publication of the paper must be prior to the comprehensive exam.
2. Any academic conferences/journals must be peer reviewed. Any accepted/published paper will be acknowledged only through the course committee's re-evaluation, which includes subject matter and the significance

of the conference/journal.

3. Students must hand in the following information for reference: 1. (a) conference letter of acceptance, (b) conference program, (c) full text of the paper; or 2. (a) a copy of the paper to be published, or (b) journal letter of acceptance and journal hard copy.

VII. PhD Candidate Qualification Exam

1. After fulfilling all the required credits and before applying for the PhD candidate qualification exam, the PhD student is required to get an advisor.
2. After or within a semester of fulfilling all the required credits, students can apply to take the PhD candidate qualification exams. School transcripts should be handed in along with the application before the end of April or November. Students can apply for the PhD candidate qualification exams after the reading list is approved and they should choose a time after registration before the end of semester to take the exam. No test will be scheduled during the winter and summer recesses. Each qualification exam should be done within a year after submission of the reading list. Except for unavoidable events such as hospitalization, the exam cannot be canceled. In the open-book exam, both hard copies and digital texts saved on a memory stick/USB are allowed, subject to review by the examiners. No cell phones or Internet-enabled devices are allowed. Examinees are required to follow proper citation methods for any material quoted. Plagiarism will result in a failing grade
3. There are two PhD Qualifying Exams. The scope and content of these exams, including a booklist of at least 50 items and a rationale for each exam, should be discussed carefully with the student's advisor.
4. The reading list and rationale should be submitted at least three months before the exam. The reading list and rationale should be evaluated at least two months before the exam.
5. Each qualification exam rationale and booklist will be evaluated by at least two Literature Faculty members, assigned by the Curriculum Committee coordinator. After review and revision of the booklist by the student, the exam questions will be set by these same faculty members.
6. Only one make-up exam is allowed in each subject.
7. Those who pass the exam and also meet the second foreign language qualification of our section will receive the PhD candidate qualification.

VIII. Dissertation & Oral Defense

1. In accordance with the regulations "National Taiwan Normal University Implementation Rules for Research Ethics and Practice Teaching" students are

required to complete the Academic Research Ethics Education Online Courses and passed the corresponding examination before writing the thesis. Please refer to the following website to take this online course: <http://ethics.nctu.edu.tw>. This course is a 0 credit, mandatory course. Each student that has taken this course must obtain at least a passing grade for the course's test. Students need to download and submit the certificate of completion before applying for thesis defense. The students who have not completed this course are not allowed to apply for thesis defense.

2. The dissertation should be in the student's major field. If it is not in their major, an agreement from the advisor and the department dean is required. The "Dissertation Proposal Evaluation" should be completed before dissertation writing. The proposal evaluation can take place within a semester after students acquire the PhD candidate qualification. The dissertation proposal should be approved by the advisor through a proposal hearing. With the advisor's consent (the consent form is available from the department assistant), students can continue dissertation writing and apply for dissertation defense.
3. The dissertation must be written in English.
4. Students who apply for the Graduate Degree Examination must submit "one report on thesis originality from the online plagiarism system" and "one affidavit for applying for their Graduate Degree Examination." You can reference the library's "Turnitin Thesis Originality Check System" for the report from the online plagiarism system. Website: <http://www.lib.ntnu.edu.tw/eresource/turnitin.jsp>
5. Ten days before the oral defense, the date and place of the oral defense should be posted and the dissertation draft should be displayed at the department's library.
6. The oral defense should be held in public and conducted in English. After approval, the consent page with the committee members' signatures and the score transcript of the comprehensive test should be handed in to the department office. Students must revise their dissertation according to the committee members' recommendations, and the dissertation should be approved by the advisor again after revision. With the advisor's final consent, students can have the committee members' signatures and begin the graduation procedures.
7. Deadlines for the dissertation defense: the end of January or the end of June
8. Please refer to the Regulations for the PhD exam for additional related matters.

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II . Curriculum and Credits:

1. In addition to the dissertation, at least 27 credits. Three credits (or more) should be taken in the PhD program of our section (code name of the courses: END).
2. Credits earned during the course of study must be from courses in at least three of the following five core areas: Phonetics/Phonology, Syntax, Semantics, Pragmatics, and Applied Linguistics.
3. Those who have not taken courses in Phonology and Syntax as part of their MA program must take 2 required courses in our MA program as makeup courses. The credits earned from these courses (code name of the courses: ENM) do not count toward the 27 credits required for graduation.
4. Students must take either "Linguistic Fieldwork" or "Statistics and Experimental Design/ Quantitative Methods and R Programming." The credits earned from these courses do not count toward the 27 credits required for graduation. Those who have taken one of these courses as part of their MA program are considered to have met the requirements.

III. Course Registration:

1. Students may register for new courses in the coming semester before the final exam.
2. Course registration should be advised and approved by the class advisor.
3. After the mid-term exam in the second semester of the first school year, a course planning committee made up of three to five professors (including associated professors; the class advisor teacher is a designated member) will be formed to assist students in course registration and research direction.
4. Students should not take more than six credits from the education program each semester.

IV. Guest Lectures

Students are required to attend at least two to three guest lectures per semester held by the Linguistics track and hand in their notes every semester. Students must attend more than ten guest lectures before their proposal hearing of thesis.

V. Paper Presentation

1. Students must publish at least one research paper in relevant domestic or foreign academic journals (including SCI, SSCI, A&HCI, THCI, TSSCI journals and other academic journals approved by the Linguistics Track) during their course of study and before the Graduate Degree Examination, and should be the first author or the corresponding author. The same research paper can only be used for this qualification review once.
2. Any academic journals must be peer reviewed. Any published paper will be acknowledged only through the course committee's re-evaluation, which includes the subject matter and the significance of the journal.
3. Students must hand in the following information for reference: (a) a copy of the paper to be published, or (b) journal letter of acceptance and journal hard copy.

VI. PhD Candidate Qualification Exam

1. The PhD candidate qualification exam consists of a preliminary exam in **two** subjects. Students are required to take relevant courses (including the current semester) before they can apply to take the PhD candidate qualification exam.
2. Students can apply to take the preliminary exam from the second semester of the second year onwards. School transcripts should be handed in along with the application before the end of April or November. The exam should be completed at the same time every October or March. Each qualification exam should be done within a year after submission of the reading list. Within one month before the exam, unless for major reasons (such as hospitalization due to illness, etc.), the exam cannot be canceled. No diskettes, reference materials, mobile phones, or Internet access are allowed during the exam.
3. The reading list of the preliminary exam must cover at least **two** of the following five areas, Phonetics/Phonology, Syntax, Semantics, Pragmatics, and Applied Linguistics. The reading list must be accompanied by a rationale for the selection of materials, explaining the basis and reasons for the compilation the reading list. The preliminary examination committee is composed of six professors (including associate professors), appointed by the department chair.
4. The reading list and rationale should be submitted at least three months before the exam. The reading list and rationale should be evaluated at least two months before the exam.
5. Each subject of the qualification examination should be scored by at least two Linguistics Faculty members.
6. Only one make-up exam is allowed in each subject.
7. Only those who pass the qualification exam and also meet the requirement of

taking either “Linguistic Fieldwork” or “Statistics and Experimental Design/ Quantitative Methods and R Programming” will achieve PhD candidacy.

VII. Dissertation & Oral Defense

1. In accordance with the regulations “National Taiwan Normal University Implementation Rules for Research Ethics and Practice Teaching” students are required to complete the Academic Research Ethics Education Online Courses and passed the corresponding examination before writing the thesis. Please refer to the following website to take this online course: <http://ethics.nctu.edu.tw>. This course is a 0 credit, mandatory course. Each student that has taken this course must obtain at least a passing grade for the course’s test. Students need to download and submit the certificate of completion before applying for thesis defense. The students who have not completed this course are not allowed to apply for thesis defense.
2. Before applying for the thesis oral exam, students need to pass the High-Intermediate level of GEPT (General English Proficiency Test) or international standardized tests of the same level. Native speakers of English are not restricted by this rule. The international standardized tests of the same level accepted by the Department of English are as follows: TOEFL IBT over 92 (included) (grades must meet the criteria of each section: listening 21; reading 22; speaking 23; writing over 21 (included)), IELTS Academic module over 6.5 (included), TOEIC listening & reading comprehension over 850 (included) and speaking & writing over 310 (included) (grades must meet the criteria of each section: listening 400; reading 385; speaking 160; writing over 150 (included)), Cambridge English Language Assessment over level 3 (included), FCE over Grade B (included) or other language proficiency tests of the same level, B2, as CEF.
3. The dissertation should be in the student’s major field. If it is not in their major, an agreement from the advisor and the department dean is required. The “Dissertation Proposal Evaluation” should be completed before dissertation writing. The proposal evaluation can take place within a semester after students acquire the PhD candidate qualification. The dissertation proposal should be approved by the advisor through a proposal hearing. With the advisor’s consent (the consent form is available from the department assistant), students can continue dissertation writing and apply for dissertation defense.
4. The thesis must be written in English.
5. Students who apply for the Graduate Degree Examination must submit “one report on thesis originality from the online plagiarism system” and “one

affidavit for applying for their Graduate Degree Examination.” You can reference the library’s “Turnitin Thesis Originality Check System” for the report from the online plagiarism system. Website: <http://www.lib.ntnu.edu.tw/eresource/turnitin.jsp>

6. Ten days before the oral defense, the date of the oral defense should be posted and the thesis draft should be displayed at the department’s library.
7. The oral defense should be held in public and conducted in English. After approval, the student should hand in the consent page with the committee members’ signatures and the score transcript of the comprehensive test to the department office. Students must revise their thesis according to the committee members’ recommendations, and the thesis should be approved by the advisor again after revision. With the advisor’s final consent, students can begin the final procedures for graduation.
8. Deadlines for the thesis defense are the end of January or the end of June.
9. Please refer to the Regulations for the PhD exam for additional related matters.