

Regulations for the Allocation of Scholarships in the Department of English, National Taiwan Normal University

Approved by the 1st Scholarship Meeting for the Academic Year 104 (December 3, 104)

Amended and Approved by the 2nd Scholarship Meeting for the Academic Year 104 (January 26, 105)

Amended and Approved by the 2nd Scholarship Meeting for the Academic Year 105 (January 10, 106)

Amended and Approved by the 3rd Scholarship Meeting for the Academic Year 106 (October 5, 106)

Amended and Approved by the 2nd Semester, 2nd Scholarship Meeting for the Academic Year 107 (April 24, 108)

Amended and Approved by the 1st Semester, 1st Scholarship Meeting for the Academic Year 111 (February 17, 112)

- I. To reward students of the Department of English (hereinafter referred to as "the department") for engaging in academic research and participating in international academic exchange activities, to enhance the scholarly culture, academic standards, and to support financially disadvantaged students, these regulations are established in accordance with Article 3 of the "Operational Standards for the Allocation of Special Development Scholarships for Departments (Graduate Programs) at National Taiwan Normal University."
- II. The funding for these scholarships is derived from public funds and student awards. Allocation follows the principle of the ratio of students enrolled in the department (or program) in the previous semester. Scholarships are distributed twice a year. Eligible recipients are students in the daytime program of the university, excluding students from Mainland China. Priority is given to financially disadvantaged students. However, those awarded a scholarship are not permitted to concurrently receive other scholarships.
- III. The scholarships, based on the department's unique characteristics, are aimed at rewarding outstanding student performance and assisting financially disadvantaged students. The specific scholarship items and amounts are as follows:
 - (1) Teaching Assistants: Approximately 30% of the total allocation, rewarded according to the relevant provisions of the "Implementation Standards for Teaching Assistants at the University."
 - (2) Scholarships: Approximately 30% of the total allocation, although the scholarship amount must be in accordance with the "Standards for Subsidizing Project Research Assistants by the Ministry of Science and Technology." The recipients may include undergraduate students in the department and full-time graduate students on master's and doctoral programs (including those on unpaid leave). To be eligible for a scholarship, students must meet one of the following criteria during the previous semester, subject to review and approval by the department's scholarship committee:
 1. Outstanding Academic Performance: Enrolled in courses totaling more than 9 credits per semester, achieved a grade point average of A in the previous semester, and did not receive this scholarship or concurrently receive other scholarships in the previous semester.
 2. Exceptional Achievements: Demonstrated specific outstanding achievements in teaching, research, academic exchanges, public service, promotion of the department, assistance to disadvantaged students, and/or participation in international affairs, among others.
 - (3) Subsidies for Learning Activities: Approximately 30% of the total allocation, provided to students in the department for participating in academic paper (work) presentations, international exchange activities,

and organizing large-scale activities on and off-campus. Subsidies are granted based on the actual number of applicants, subject to review and approval by the department's scholarship committee. The standards are determined based on the "Scholarship Amount for Academic Papers and Books" by the Research and Development Office of the university, "Subsidies and Reimbursement Standards for Student Club Activities" by the Office of Student Affairs, and "Regulations for Student Academic Activity Subsidies" by the department, among others.

- (4) Student Financial Aid: Approximately 10% of the total allocation. Learning Standards are governed by the "Implementation Standards for Student Financial Aid" of the university. However, students are not allowed to receive multiple financial aid of the same nature.
- (5) The allocation of scholarship amounts for the above items may be adjusted proportionally based on the number of applicants.

IV. Application Deadlines:

- (1) Teaching Assistants: In accordance with Article 2 of the "Implementation Standards for Teaching Assistants" of the university.
- (2) Scholarships: Applicants should submit completed application documents to the department office during the following periods: From the announcement date until the end of October for the first semester, and from the announcement date until the end of April for the second semester.
- (3) Subsidies for Learning Activities: Applicants should submit completed application documents to the department office. The review process will be conducted on a rolling basis.
- (4) Student Financial Aid: Applications can be made 3 times a year. For the first semester, the deadline will be at the end of September; for the second semester, the deadline will be at the end of February, and for the summer session, the deadline will be at the end of June. Recent graduates are not eligible to apply for summer session financial aid.

V. The department may invite student representatives to attend and participate in the formulation of scholarship regulations, in a fair and reasonable manner, to protect the interests of students. The scholarship regulations should include the scholarship recipients, award categories, methods, as well as mechanisms for review and appeals.

VI. The scholarship regulations established by the department comply with the "Guidelines for Protecting the Rights and Interests of Scholarship Students in Colleges and Universities" issued by the Ministry of Education, the "Guidelines for Protecting the Labor Rights and Interests of Part-time Research Assistants in Colleges and Universities" issued by the Ministry of Labor, the "Regulations for Protecting the Learning and Labor Rights and Interests of Students and Part-time Research Assistants at Our University," and other relevant laws and regulations.

VII. During the execution of these regulations, if students encounter any difficulties they can raise their concerns at the department's committee meetings. In cases in which serious issues affect their rights and interests, they should follow the procedures outlined in the university's Regulations for Student Appeals.

VIII. After being approved by the department's scholarship committee, these

regulations shall be submitted to the Office of Student Affairs, Student Life Guidance Division, for reference. Amendments shall follow the same procedure.