## Notice for proposal hearing (fall 2024)

- 1. Deadline for application: May 10, 2024
- 2. Documents to submit
  - (1) Transcript-- Students may apply for proposal hearing after fulfilling all the required credits. The transcripts can be re-submitted to the department office on the school start day of September if you are still taking courses this semester.
  - (2) Consent for thesis guidance (attachment I)
  - (3) Application form for proposal hearing (attachment II)
- 3. The thesis advisor should be full-time teacher in English Department, NTNU, and cannot be a retired or part-time teacher. If there are special circumstances, the case should be send to the department curriculum committee for discussion.
- 4. About thesis proposal
- Format: more than 15 pages (references included), Times New Roman, font size 12, double space, including the four parts below
  - 1) literature review
  - 2) methodology
  - 3) initial bibliography
  - 4) expected findings
- (2) The thesis proposal should be reviewed by the advisor preliminarily.
- (3) Proposal hearing: e-mail the information (the blue part below) to Tzuyi when you confirm the date with your advisor
- (4) Committee member: 2-3 (professors, associate professors, or assistant professors in related fields)
- (5) If you plan to graduate in January 2025, then
  - 1) Deadline for proposal hearing: November 20, 2024
  - 2) Deadline for applying for oral defense: November 29, 2024
  - 3) Deadline for final defense: January 24, 2025
- (6) If you plan to graduate in July 2025, then
  - 1) Deadline for proposal hearing: April 21, 2025
  - 2) Deadline for applying for oral defense: April 30, 2025
  - 3) Deadline for final defense: July 31, 2025

## Notice for proposal hearing (spring 2025)

- 1. Deadline for application: November 29, 2024
- 2. Documents to submit
  - (1) Transcript-- Students may apply for proposal hearing after fulfilling all the required credits. The transcripts can be re-submitted to the department office on the school start day of September if you are still taking courses this semester.
  - (2) Consent for thesis guidance
  - (3) Application form for proposal hearing
- 3. The thesis advisor should be full-time teacher in English Department, NTNU, and cannot be a retired or part-time teacher. If there are special circumstances, the case should be sent to the department curriculum committee for discussion.
- 4. About thesis proposal
- Format: more than 15 pages (references included), Times New Roman, font size 12, double space, including the four parts below
  - 1) literature review
  - 2) methodology
  - 3) initial bibliography
  - 4) expected findings
- (2) The thesis proposal should be reviewed by the advisor preliminarily.
- (3) Proposal hearing: e-mail the information to Tzuyi when you confirm the date with your advisor
- (4) Committee member: 2-3 (professors, associate professors, or assistant professors in related fields)
- (5) If you plan to graduate in July 2025, then
  - 1) Deadline for proposal hearing: April 21, 2025
  - 2) Deadline for applying for oral defense: April 30, 2025
  - 3) Deadline for final defense: July 31, 2025