

Regulations for Self-Evaluation of the Department of English

Amended by the 3rd College of Liberal Arts' Meeting of the 1st Semester (101.12.27)

Amended by the 3rd College of Liberal Arts' Meeting of the 1st Semester (103.12.17)

- I. In order to establish a continuous improvement mechanism and enhance the overall quality of teaching and research, in accordance with the “National Taiwan Normal University Self-Evaluation Regulations,” “Implementation regulations for Self-Evaluation of Academic Units at National Taiwan Normal University,” and “Implementation regulations for Self-Evaluation of the College of Liberal Arts at National Taiwan Normal University,” the “Regulations for Self-Evaluation of the Department of English, National Taiwan Normal University” (hereinafter referred to as these “regulations”) are hereby established.
- II. To conduct a self-evaluation process, the department has established a Departmental Evaluation Committee (hereinafter referred to as the “Committee”) and charged it with the following tasks:
 1. Execute internal and external self-evaluation tasks within the department.
 2. Allocate tasks based on evaluation criteria and content, and complete the department's self-evaluation report.
 3. Nominate a list of five to eight internal evaluators and appoint a list of experts and scholars, both internal and external, who are familiar with the university's affairs, and submit it to the college-level evaluation committee for review.
 4. Discuss matters related to the department's external evaluation results and appeals.
 5. Implement improvement measures for internal self-evaluation within the department.
 6. Promote mechanisms for the improvement of external self-evaluation within the department, submit improvement plans, and report on implementation results within the university's prescribed period.
- III. The composition and selection criteria of the Committee are as follows:
 1. Convener: The head of the department shall serve as the convener.
 2. Members: Composed of full-time faculty members of the department, subject to approval by the college dean.
- IV. The expenses of committee members (e.g. visits etc.) shall be budgeted and paid from the university's general funds.
- V. Matters not covered by these regulations shall be handled in accordance with the University's self-evaluation regulations and relevant provisions.
- VI. These regulations, after being approved by the departmental meeting, shall be announced and implemented upon approval by the College of Liberal Arts' meeting. Future amendments shall follow the same procedure.